



Subcontractor Prequalification Form

1. Subcontractor Identity:

Company Name: _____

Trade(s): _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

Contact: _____

Email: _____

Type of Company: Sole Proprietorship Corporation Partnership LLC

Date Company Formed: _____ Total Number of Employees: _____

Names & Titles of Key Personnel:

Contact for Invitations to Bid:

Name: _____ Email: _____

Phone Number: _____ Fax: _____

Has the company operated under any other name(s) in the past five years? YES NO

States in which the company is legally qualified to do business (type & license #s):

2. MBE/WBE/SBE Certifications:

Is the company a certified?

Minority Business Enterprise (MBE): YES NO

Women Business Enterprise (WBE): YES NO

Small Business Enterprise (SBE): YES NO

Other Certified Business: YES NO

3. Financial Information:

Does the company have a line of credit from any lending institution? YES NO

If yes, provide details: _____

Lender's Name, Address, Contact's Name, & Phone:

Do you have the ability to bond projects? YES NO

If yes, date of last bonded project? _____

Single Project Limit: _____ Aggregate Limit: _____

Bonding Company Name & Address: _____

4. Safety Record

In the past five years, has your company or any of its key personnel been cited for or found to have committed a serious OSHA violation? YES NO

If yes, provide details: _____

Please provide a written copy of your Workers' Compensation Experience Modification Rate (EMR) signed by your insurer.

Do you have a written employee safety policy/program? YES NO

Are there any open or aggregate liability claims that would impair your ability to insure any project? YES NO

5. Other Information

Has your company or any of its personnel been a party to a bankrupt or reorganization proceedings? YES NO If yes, provide dates: _____

During the past five years, have any liens been filed against you by any of your subcontractors or suppliers? YES NO If yes, provide details: _____

Have you ever failed to complete a contract, been defaulted, or had a contract terminated? YES NO If yes, provide dates: _____

In the past five years, has your company or any of its key personnel been involved in any lawsuits arising from construction projects? YES NO

If yes, provide details: _____

6. References (attach extra sheets as needed)

Current Projects:

Project Name	Scope of work	Contract Amount	Completion Date

Trade References: (List 3 subcontractors/suppliers)

Name	Contact	Phone Number

Client References (List 3 Clients)

Name	Contact	Phone Number

The undersigned, on behalf of the Subcontractor, certifies under oath that the information provided herein, including any attachments, is true and sufficiently complete so as to not be misleading.

Name: _____ Signature: _____
Printed

Date: _____ Title: _____

Please forward completed prequalification forms to VMS Construction, Inc.
 Email: EGould@VMSGC.com